



Preneed Purchase _____
At Need Purchase _____
Transfer of Ownership _____

CITY OF MESA CEMETERY INFORMATION CHECKLIST

LOCATION _____

- A concrete outer container is required for casket lengths over 48".
- A maximum of two interments can be placed in one grave, with the following options: one regular interment and one cremains, two cremains in a single grave, or two regular interments in a companion grave.
- 24-hour notice (one working day) is required to prepare gravesite.
- A signed authorization form is required for family to be present when the casket is lowered into the ground. For safety reasons, no one is permitted in the area during the grave closing.
- Transfer of any interment rights must be approved by the City of Mesa and be filed with the cemetery office. There is an administrative fee to process transfers of interment rights.
- Grounds are flood irrigated from 1st to 12th Streets, and A to C Streets.

PRENEED PURCHASES

- Prepayment of opening/closing fees is not allowed. These fees are to be paid at time of service.
- The City of Mesa will refund the amount originally paid for the space(s) upon request (perpetual care fee is nonrefundable). There is an administrative fee to process refunds.

MARKERS AND GRAVE DECORATING

- All decorations must be placed in an approved permanent vase that is installed with the marker.
- Markers must be bronze, granite or marble.
- Installation of markers and vases must be performed by cemetery staff to ensure proper placement. The cemetery charges a fee for installation of markers.
- One marker per space and one vase per marker are permitted with specific size requirements.
- Concrete borders on flat markers are standard and are guaranteed for five years. After five years, there will be a fee for border replacement.
- Flat markers only are allowed in the Garden and Heritage Garden sections and olive/citrus tree areas.
- Flat or upright markers are allowed in the Rolling Meadows and Original sections (except in the olive/citrus tree areas).
- Standard installation of markers is facing East.
- The cemetery is not responsible for damage to or loss of porcelain photos, date plates, plants, decorations, markers or vases resulting from the elements, vandalism or theft.
- The City of Mesa reserves the right to remove decorations and flowers that are determined to be unsightly or weathered, or that interfere with grounds maintenance.
- Holiday decorations will be removed by cemetery staff on dates that will be posted on signs at entrances.
- Staff will remove funeral flowers three to five days after interment.

CREMAINS SPACES

- Two cremains are allowed per niche, but must fit within the inside dimensions as follows:
 - 6th Street Niches: 9.5" x 9.5" x 10"
 - Rose Garden Niches: 11" x 11" x 11"
- One plaque and one vase are permitted per niche, with specific size and design requirements.
- If plaque is installed preneed, a date plate with final date will need to be purchased.
- Two cremains are allowed per urn garden space, but must fit within dimensions of 6.5" x 7.5" 9.5" each.
- Two single plaques are allowed per urn garden space.
- Markers for ash lot spaces must be 12" x 12" x 12", with no vase and no border.

Signature

Date

Cemetery Staff

Date